



BOARD OF COMMISSIONERS' MINUTES

Tuesday, October 16, 2018, 10:00 A.M.

Willowbank Office Building
420 Holmes Street, Room 146
Bellefonte, PA 16823

I. CALL TO ORDER

The public meeting of the Centre County Board of Commissioners was called to order at 10:00 AM on October 16, 2018 by Chair of the Board, Michael Pipe.

II. PLEDGE OF ALLEGIANCE

In attendance were Commissioner Michael Pipe, Chair; Commissioner Mark Higgins; Commissioner Steven Dershem; Administrator, Margaret Gray; and Executive Assistant, Natalie Bird.

County personnel present included Matt Milliron, Lee Sheaffer, Tom Martin, David Crowley, and Natalie Corman

Visitors present included Kimberlee MacMullan, Kimberly Tremaglio, and Christie Black.

Representatives from the news media included Sarah Paez and Gary Sinderson
CNET staff were present.

III. PUBLIC COMMENT

IV. MEETING MINUTES

On a motion by Commissioner Higgins, seconded by Commissioner Dershem, the Board voted unanimously to approve the minutes from the Tuesday, October 2, 2018 Board of Commissioners' Work Session and the Tuesday, October 9, 2018 Board of Commissioners' Meeting.

V. CHECK RUN

Commissioner Higgins reported the check of the week was to West Penn Power in the amount of \$9,303.23. On a motion by Commissioner Higgins, seconded by Commissioner Dershem, the Board voted to approve the check run in the amount of \$1,447,336.21 dated October 12, 2018.

VI. PROCLAMATION

- A. Proclamation 32 of 2018 – Kimberlee MacMullan and Kimberly Trimaglio joined the Board to announce Global Entrepreneurship Week Penn State happening in November. This year is the tenth anniversary for the event. New this year will be two full days of programming directed to community entrepreneurs.

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Action: On a motion by Commissioner Higgins, seconded by Commissioner Dershem, the Board voted to proclaim November 7-15, 2018 as Global Entrepreneurship Week Penn State.

B. Proclamation 33 of 2018 – Proclaiming October 16, 2018 as United Nations Day.

Action: On a motion by Commissioner Higgins, seconded by Commissioner Dershem, the Board voted to Table Proclamation 33 of 2018 until next week.

VII. ORDINANCE

Ordinance 5 of 2018 - Establishing the salary of all County Officers in accordance with the provisions of Act of Assembly, 1971, November 1, P.L. 495, No. 113, Section 1 as amended, 16 AP. Section 11011 et seq., with the exception of the District Attorney which is set by Act No. 1987-74. The ordinance establishes salaries of the County Commissioners, Controller, Coroner, Recorder of Deeds, Register of Wills and Clerk of Orphans Court, Prothonotary and Clerk of Courts, Sheriff, and Treasurer for 2020 through 2023 and the Jury Commissioners for 2022-2025. Salaries shall be increased by the lesser of the Consumer Price Index (CPI) for Northeast Urban Consumers or 1.5% as provided on Attachment A of the Ordinance.

Action: On a motion by Commissioner Higgins, seconded by Commissioner Dershem, the Board voted to adopt Ordinance 5 of 2018.

VIII. ADMINISTRATOR'S REPORT

Margaret Gray announced that the Board of Commissioners will hold a press conference on Thursday, October 18 at 1:30 PM to announce acceptance of a \$1.365 million grant from the Pennsylvania Department of Transportation Multimodal Transportation Fund.

IX. CONTRACTS

A. Liquid Fuels – Tom Martin, Director of Financial Management presented the following items to the Board:

- i. Liquid Fuels application to PennDOT from College Township in the amount of \$20,000 for the East College Avenue/Elmwood Street intersection project – Dept. 411.
- ii. Liquid Fuels application to PennDOT from Burnside Township in the amount of \$24,250 to resurface T-682, a portion of T-680, and the school bus turnaround at the end of T-408 – Dept. 411.

Action: On a motion by Commissioner Higgins, seconded by Commissioner Dershem, the Board voted to approve the liquid fuels applications to PennDOT.

B. Facilities Management – Lee Sheaffer, Director of Facilities Management presented the following contract renewals for the Board to consider:

- i. Contract renewal with J. C. Ehrlich to provide pest control at the Centre County Courthouse, Courthouse Annex, Sheriff's Office, Correctional Facility, and Willowbank Building. The contract total is \$12,567 for the period of January 1, 2019 through December 31, 2021 – Dept. 161.
- ii. Contract renewal with Cleveland Brothers Equipment to provide testing and service for the emergency generator and transfer switch at the Correctional Facility. The contract total is \$8,346 for the period of January 1, 2019 through December 31, 2021 – Dept. 333.
- iii. Contract renewal with Swartz Fire and Safety Equipment Company, Inc. to provide upkeep and inspections of the fire extinguishers. The contract total is \$2,105 for the period of January 1, 2019 through December 31, 2019 and includes the Willowbank Building, Courthouse, Courthouse Annex, and Sheriff's Office – Dept. 161.
- iv. Contract renewal with Swartz Fire and Safety Equipment Company, Inc. to provide upkeep and inspections of the fire extinguishers and suppression system at the Correctional Facility. The contract total is \$1,500 for the period of January 1, 2019 through December 31, 2019 – Dept. 333.
- v. Renewal of the PAC Planned Maintenance Program agreement with PAC Industries, Inc. for the laundry equipment at the Correctional Facility. The contract total is \$2,200 for the period of January 1, 2019 through December 31, 2019 – Dept. 333.
- vi. Contract renewal with Rich's Amoco to provide snow removal services at the Willowbank Building, Courthouse, and Sheriff's Office. The contract total is estimated at \$5,000 for the period of January 1, 2019 through December 31, 2019 – Dept. 161.
- vii. Contract with State Industrial Products Corp. to provide water treatment and monthly testing for three cooling towers and one closed loop system. The contract total is \$5,544 for the period of January 1, 2019 through December 31, 2019 – Dept. 161.

Action: On a motion by Commissioner Higgins, seconded by Commissioner Dershem, the Board voted to add Facilities Management items 1-7 to next week's Consent Agenda.

C. Public Defender – Dave Crowley, Chief Public Defender presented a contract renewal with Pitney Bowes for the postage equipment in the Public Defender's Office. The contract total is \$6,718.80 for the period of December 30, 2018 through December 30, 2023 – Dept. 132.

Action: On a motion by Commissioner Higgins, seconded by Commissioner Dershem, the Board voted to add the contract renewal with Pitney Bowes to next week's Consent Agenda.

D. Risk Management – Margaret Gray presented the following resolution:

Resolution 17 of 2018 – A resolution stating the County's agreement to comply with Section 504 of the Rehabilitation Act of 1973 to protect individuals from discrimination based on their disability. Appointing the Centre County Risk Manager as the Section 504 Officer for the period of October 1, 2018 through September 30, 2019 – Dept. 112.

Action: On a motion by Commissioner Higgins, seconded by Commissioner Dershem, the Board voted to add Resolution 17 of 2018 to next week's Consent Agenda.

E. Planning – Matt Milliron, Senior Planner presented the following resolution:

Resolution 18 of 2018 – A resolution approving submission of the Community Development Block Grant (CDBG) Application to the Pennsylvania Department of Community and Economic Development in the amount of \$441,976. The 2018 Centre County CDBG program will fund a new water storage tank in Unionville. The project total is \$441,976, which will be funded as follows: Centre County CDBG \$272,552 and \$59,910 for grant administration; Bellefonte Borough CDBG \$109,514. The required public hearings were held on June 27 and September 26 in the Willowbank Building. This year's CDBG allocation will bring the funding total to over \$10 million received through the program, approximately \$7 million was spent on infrastructure projects – Dept. 817.

Action: On a motion by Commissioner Higgins, seconded by Commissioner Dershem, the Board voted to add Resolution 18 of 2018 to next week's Consent Agenda.

F. Human Services

i. Aging – Natalie Corman, Human Services Administrator presented the following items:

1. Contract with the Centre County Youth Service Bureau to coordinate the Big Brother/Big Sister Program through a collaboration with the RSVP Program. This is funded through the Corporation for National and Community Service grant awarded to promote and increase participants in Big Brother/Big Sister programs through outreach of RSVP volunteers. The contract total is \$61,040.10 for the period of October 1, 2018 through March 31, 2021 – Dept. 521.
2. Contract with Katherine Haar, RD to provide dietitian services for meal services provided through the Centre County Office of Aging as required by the Pennsylvania Department of Aging. The contract rate is \$75.00 per hour for the period of November 1, 2018 through June 30, 2019 – Dept. 521.
3. Memorandum of Understanding between the Retired Senior Volunteer Program (RSVP) of Centre County and over seventy partner agencies – Dept. 521.

Action: On a motion by Commissioner Higgins, seconded by Commissioner Dershem, the Board voted to add Aging items 1-3 to next week's Consent Agenda.

- ii. MH/ID/EI – D&A – Natalie Corman, Human Services Administrator presented the following items:
 1. Addendum No. 2 with Eagle Valley Personal Care Home to allow for funds to provide additional mental health housing support in the amount of \$93,974. The contract total is \$427,266, which is funded as follows: State \$407,569 and County \$19,697 for the period of July 1, 2017 through June 30, 2018 – Dept. 561.
 2. Contract renewal with Acadia Healthcare/White Deer Run to provide drug and alcohol services including detoxification and inpatient treatment for adults and adolescent clients diagnosed with addiction; halfway house services, and drug and alcohol partial hospitalization services to adult men and women. The contract total is \$70,000, which is funded as follows: Federal: \$31,500 and State: \$38,500 for the period of July 1, 2018 through June 30, 2019 – Dept. 562.
 3. Contract renewal with The Advocacy Alliance to provide intellectual disability services that include incident management and representative payee; mental health services that include representative payee and the provision of C/FST (Consumer/Family Satisfaction Team) surveys. The contract total is \$23,750, which is funded as follows: State \$22,655 and County \$1,095 for the period of July 1, 2018 through June 30, 2019 – Dept. 561.
 4. Contract renewal with Twin Lakes Center to provide drug and alcohol services that include non-hospital detoxification and non-hospital inpatient rehabilitation. The contract total is estimated at \$5,000, which is State funded for the period of July 1, 2018 through June 30, 2019 – Dept. 562.
 5. Contract renewal with Hear, Inc. to provide drug and alcohol services that include halfway house services for men and women. The contract total is estimated at \$5,000, which is State funded for the period of July 1, 2018 through June 30, 2019 – Dept. 562.
 6. Contract with The Devereux Foundation to provide intellectual disability services that include child residential services. The contract total is \$14,586, which is funded as follows: State \$13,914 and County \$672 for the period of July 1, 2018 through June 30, 2019 – Dept. 562.

Action: On a motion by Commissioner Higgins, seconded by Commissioner Dershem, the Board voted to add MH/ID/EI – D&A items 1-6 to next week's Consent Agenda.

iii. Children & Youth Services – Natalie Corman, Human Services Administrator presented the following items:

1. Contract renewal with Children's Center for Treatment and Education to provide foster/residential services for dependent/delinquent youth. The contract total is \$39,291, which is funded as follows: State \$31,433 and County \$7,858 for the period of July 1, 2017 through June 30, 2018 – Dept. 511.
2. Contract renewal with Bethany Christian Services of Central PA to provide foster care services for dependent/delinquent youth. The contract total is \$87,000, which is funded as follows: State \$69,600 and County \$17,400 for the period of July 1, 2018 through June 30, 2019 – Dept. 511.
3. Contract with The Goddard School to provide childcare services. The contract total is \$9,000, which is funded as follows: State \$7,200 and County \$1,800 for the period of July 1, 2018 through June 30, 2019 – Dept. 511.
4. Contract renewal with Keystone Adolescent Center, Inc. to provide foster/residential services for dependent/delinquent youth. The contract total is \$56,800, which is funded as follows: State \$45,440 and County \$11,360 for the period of July 1, 2018 through June 30, 2019 – Dept. 511.
5. Contract renewal with Diversified Treatment Alternatives to provide foster/residential services for dependent/delinquent youth. The contract total is \$225,000, which is funded as follows: State \$180,000 and County \$45,000 for the period of July 1, 2018 through June 30, 2019 – Dept. 511.
6. Contract renewal with Calvary Kids Daycare to provide childcare services. The contract total is \$9,000, which is funded as follows: State \$7,200 and County \$1,800 for the period of July 1, 2018 through June 30, 2019 – Dept. 511.
7. Contract renewal with Adelphoi Village, Inc. to provide foster/residential services for dependent/delinquent youth. The contract total is \$333,350, which is funded as follows: State \$266,680 and County \$66,670 for the period of July 1, 2018 through June 30, 2019 – Dept. 511.
8. Contract renewal with Summit School, Inc. to provide residential services for dependent/delinquent youth. The contract total is \$2,000, which is funded as follows: State \$1,200 and County \$800 for the period of July 1, 2018 through June 30, 2019 – Dept. 511.

Action: On a motion by Commissioner Higgins, seconded by Commissioner Dershem, the Board voted to add Children & Youth Services items 1-8 to next week's Consent Agenda.

X. CONSENT AGENDA

Action: On a motion by Commissioner Higgins, seconded by Commissioner Dershem, the Board voted approve this week's Consent Agenda.

- A. Emergency Communications – Contract addendum with Mission Critical Partners (MCP) to provide consultation services for the Pennsylvania Emergency Management Agency (PEMA) grant projects. This addendum would decrease MCP's charges for Task #3 from \$53,022 to \$39,788 a total of \$13,244. This decrease is a result of Centre County's purchase of the hardware directly from Nokia, funded by the PEMA grant. The contract is for the period of November 1, 2017 through April 30, 2019 – Dept. 354.
- B. Emergency Management – Grant agreement with the Pennsylvania Emergency Management Agency for the Federal Fiscal Year 2018 Emergency Management Performance Grant Agreement that reimburses up to 50% of Emergency Management employee salaries and benefits. The grant total is \$101,524, which is Federally funded for the period October 1, 2017 through September 30, 2018– Dept. 351.
- C. Planning – Grant agreement with the Department of Environmental Protection for the 901 Municipal Waste Planning Grant at the Centre County Recycling and Refuse Authority (CCRRA). The grant award is \$75,000 with a match of \$18,750 provided by CCRRA for a project total of \$93,750 – Dept. 444.

XI. DISCUSSION ITEMS

XII. RECOGNITION

XIII. C-NET REQUESTS

Sponsorship for the taping of the 20TH Anniversary Ron and Mary Maxwell Community Spelling Bee to be held on Wednesday, April 10, 2019 at 6:00 PM in the Foxdale Village Auditorium. On a motion by Commissioner Higgins, seconded by Commissioner Dershem, the Board voted to approve CNET sponsorship.

XIV. REPORTS - ANNOUNCEMENTS

A. Voter Registration Report

Commissioner Dershem reported 110,893 registered voters in Centre County. The precinct of the week is #13 Port Matilda Borough with 301 registered voters. In the May Primary, they had 79 ballots cast for a 26.25% voter turnout.

B. Announcements

On Thursday, October 18, 2018, the Board of Commissioners will hold a press conference at 1:30 PM in Room 146 of the Willowbank Building.

XV. EXECUTIVE SESSION REPORT

There were no executive sessions to report.

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XVI. PUBLIC MEETING SCHEDULE

Tuesday, October 16, 2018

BOC/Salary Board Meeting – 10:00 AM – Room 146WB

Thursday, October 18, 2018

BOC/Salary Board Meeting – 10:00 AM - Room 146WB

Retirement Board – 11:00 AM – Room 116WB

Press Conference- 1:30 PM – Room 146WB

Tuesday, October 23, 2018

BOC/Salary Board Meeting – 10:00 AM - Room 146WB

Thursday, October 25, 2018

Finance Committee Meeting – 9:00 AM – Room 146WB

BOC/Salary Board Meeting – 10:00 AM - Room 146WB

Retirement Board – 11:00 AM – Room 146WB

XVII. BID / PROPOSAL SCHEDULE

XVIII. ELECTION ANNOUNCEMENTS

Tuesday, October 30, 2018

Last day apply for a civilian absentee ballot.

Friday, November 2, 2018

Last day for County Board of Elections to receive voted civilian absentee ballots.

Tuesday, November 6, 2018

GENERAL ELECTION

XIX. QUESTIONS FROM THE PRESS

- XX. On a motion by Commissioner Higgins, seconded by Commissioner Dershem, the Board voted to adjourn the meeting at 10:47 AM.

ATTEST:

Margaret N. Gray

Administrator